



MINUTES

SUMMIT COUNTY

Board of Health

QUINN'S BUILDING

650 ROUND VALLEY DRIVE, PARK CITY, UTAH, 84060

MONDAY, OCTOBER 6, 2025

Meeting also conducted via Zoom.

NOTICE is hereby given that the Summit County Board of Health will hold their
monthly
meeting on the above date. The meeting will be held both in person and
electronically, via
Zoom. The physical location for this meeting is the Summit County
Health Department, Quinn's Building 650 Round Valley Drive, Park City, Utah
(All times listed below are general in nature, and are subject to change by the Board
Chair)
To participate and view the Board meeting live, join Zoom Webinar: 934 1635 7784
<https://summitcountyut.zoom.us/j/93416357784>
To listen by phone only dial: 1 (253) 205 0468

Board chair Michelle Downard called the meeting to order at 4:00 PM.

Michelle Downard
Ilyssa Golding
Alissa Van Wie
Megan Holbrook
Megan McKenna
Deepani Jinadasa
Melissa Kletzli

Phil Bondurant
Kendra Babitz
Jennifer Morrill
Nancy Porter
Emily Quinton
Megan Nick
Nathan Brooks
Penci Carreno

* Board members Dr. Golding & Council member Megan McKenna attended via Zoom.

*Absent board member: Megan Holbrook

Work Session

New Staff Introductions – Dr. Phil Bondurant

Attachment: Cover Page

Dr. Bondurant introduced Melissa Kletzli, as the Environmental Health Scientist. She was hired about two months ago into the Environmental Health division, led by Nate Brooks, Environmental Health Director, and previously worked at Davis County. Melissa Kletzli brings a valuable and diverse skill set that has already enhanced the department's capabilities. Melissa Kletzli shared that she was born and raised in Davis County and began her career at the health department there. She holds a degree in public health from Utah State University and has found Summit County to be a great fit. Her responsibilities include pool inspections, water sampling, and managing daily operations at the water lab at our Coalville location. She also works on lead and elevated blood lead level cases through a state grant program.

Public Health Accreditation Board (PHAB) Update – Penci Carreno

Attachment: Cover Page

Penci Carreno, Administrative Assistant, shared that all PHAB domain leads met their August 29th deadline, allowing Penci Carreno to submit the readiness assessment tool by the September 25th deadline. The submission is now undergoing primary and secondary review, with feedback expected by late October or early November. Next steps include developing the workforce development plan, forming a quality improvement team, and building the performance management system. Dr. Bondurant praised Penci for her leadership in completing the Readiness Assessment Tool (RAT), which totaled 247 pages across 10 domains, and coordinating input from multiple team leads, along with support from Tabitha Allred, Health Educator, was a major effort. The process involved collaboration across departments including IT, legal, and HR, making it a complex and county-wide initiative. He emphasized that the submission was far from simple and publicly thanked Penci for her critical role in successfully guiding the team through it. Penci Carreno gave a special shout-out to Tabitha Edson from Health Promotion, recognizing her significant support in helping reach the current milestone. She expressed appreciation and acknowledged Tabitha's contributions.

Board chair Michele Downard asked follow-up questions about the Public Health Accreditation timeline. Penci Carreno replied.

Recognition of Chris Cherniak, Board of Health Member – Dr. Phil Bondurant

Attachment: Cover Page

Dr. Bondurant acknowledged Chris Cherniak's service on the Summit County Board of Health, noting that although they couldn't meet in person before Chris moved to North Carolina, a plaque recognizing his contributions will be mailed. He highlighted Chris's involvement during challenging times, especially the COVID-19 pandemic, and expressed deep appreciation for his six years of dedicated service, emphasizing the positive impact he had on the department. Chris Cherniak expressed his gratitude and said it was an honor and privilege to serve on the Summit County Board of Health. He appreciated working with the board members and staff over the past 5–6 years, describing the experience as enlightening and meaningful. He also noted the moment felt like a perfect full-circle conclusion to his service. Chris Cherniak gave a special thanks to board member Dr. Ilyssa Golding, acknowledging her long-standing service on the board and expressing that it was an honor to work alongside her. Dr. Golding responded warmly, thanking Chris Cherniak and saying she would miss his thoughtful questions. Board member Megan McKenna expressed heartfelt appreciation for Chris Cherniak's service to the community, calling it a significant loss. She thanked him for his contributions, including speaking to her high school students, hosting his show on KPCW, and his work with the health department.

COVID – 19 Vaccine Availability Update – Dr. Phil Bondurant

Attachment: Cover Page

Dr. Bondurant shared that the CDC Acting Director has accepted the ACIP's recommendation for shared clinical decision-making regarding COVID-19 vaccinations. This means anyone aged 6 months and older is now eligible to receive the vaccine, regardless of underlying conditions. Summit County's Vax and Go events scheduled for Tuesday through Thursday will proceed as planned. Thanks to proactive ordering by Derek Moss, Nursing Director, and Brianna Jones, Public Health Nurse, the department already has both high-dose and regular-dose vaccines on hand. Vaccines will be available free of charge, including for uninsured individuals, and a special clinic day is being set aside for high-risk patients identified by the People's Health Clinic.

Board members asked follow-up questions whether individuals can self-refer for vaccination under ACIP recommendations and if a formal prescription is needed. Derek Moss replied.

Board chair Michelle Downard asked for clarification on eligibility for vaccination (ages 6 months and older) and who can make determinations under shared clinical decision-making. Derek Moss answered those questions.

Measles Update – Nancy Porter

Attachment: Cover Page

Nancy Porter, Epidemiologist, presented updates on the health dashboard, noting a facelift and current focus on respiratory season and measles tracking. Summit County has zero measles cases, while Utah

reports 50 cases, mostly in the southwest region linked to an outbreak near the Utah-Arizona border. Other health districts who have reported cases like Utah County and Bear River have had few or no recent cases. Exposure locations are listed on the state website. Nancy Porter also discussed wastewater testing for early detection of measles. Summit County has had no positive results for four weeks, though two separate sites showed detections in early September, likely from transient individuals. The dashboard shows testing locations (Snyderville and Coalville) and results. Wastewater testing can detect at least one infected individual but doesn't indicate case numbers. Southwest Utah has multiple positive hits, aligning with its higher case count. Some health districts are not sampling, leaving gaps. The Summit County Health Department is coordinating with schools for prevention. Board members asked follow-up questions about measles detection, increasing vaccine requests, and hospitalizations, which Nancy Porter and Derek Moss addressed.

Nancy Porter shared recent COVID-19 trends, noting a spike in reported cases and wastewater detections during August and September, especially in Coalville, while Snyderville levels have declined. This late summer wave occurred later than previous years, raising questions about whether the winter peak will also shift. Nancy Porter emphasized that COVID seasonality is still uncertain compared to flu, though some patterns are emerging. She advised that if individuals haven't had a recent infection, they should get vaccinated now, as the current circulating strain matches the vaccine, offering strong protection.

Community Wide Greenhouse Gas Emissions Inventory – Emily Quinton & Megan Nick

Attachment: Cover Page

Attachment: 10.6.25 BOH Sustainability Slides.pdf

Emily Quintin, Sustainability Director, and Megan Nick, Sustainability Analyst, presented updates on Summit County's greenhouse gas emission inventories. They reported results from the annual government operations inventory and the first county-wide inventory in five years. Their two-person division works toward voluntary climate and environmental goals set by the county council, focusing on policies, programs, and best practices. Key strategies include increasing renewable energy use, improving public transit, promoting alternative transportation, and transitioning the county fleet to electric/hybrid vehicles. Historically, waste and buildings have been the largest emission sources for county operations, but this is shifting as facilities adopt renewable electricity. At the county-wide level, transportation and buildings remain the biggest contributors.

Megan Nick, Sustainability Analyst, explained the process and results of Summit County's greenhouse gas emissions inventories. The government operations inventory is completed annually, while the broader county-wide inventory occurs every five years with consultant support. Both use ClearPath software for analysis. In 2024, government operations saw the largest emissions decrease to date, primarily due to the Electron Solar Project coming online, which significantly reduced

electricity-related emissions. Solid waste remains the largest emissions source, followed by transit. Data accuracy for transit improved with telematics. For buildings and facilities, emissions dropped 86.5% in 2024 due to renewable energy credits (RECs) from Electron, and an even greater reduction is expected in 2025 with a full year of renewable energy data.

Emily Quinton praised Megan Nick for successfully implementing a new emissions inventory method involving off-site renewable energy purchases through Electron, and acknowledged Nancy Porter for assisting with data visualization and improvements. She then reviewed the county-wide emissions inventory, noting that building energy use and transportation remain the largest sectors, with smaller contributions from agriculture/land use (AFOLU) and industrial/fugitive emissions. The 2024 inventory shows a significant emissions decrease, though much of this may be due to improved data sources and methodology, including Google Environmental Insights for transportation. Solid waste remains a notable source, especially for government operations, and ongoing community initiatives aim to reduce it. Emily highlighted progress toward renewable energy adoption through the Utah Renewable Communities Program, energy efficiency audits funded by grants, and the addition of electric buses to local transit fleets. She also mentioned efforts to refresh the Solid Waste Master Plan and community projects like zero food waste, all aimed at long-term emissions reduction.

Board of Health members asked follow-up questions, which Emily Quinton answered.

Federal Funding Impacts Update – Dr. Phil Bondurant

Attachment: Cover Page

Dr. Bondurant addressed concerns about the potential federal government shutdown and its impact on public health funding. He noted that while the situation remains uncertain—following another failed vote and no expected action until next week—Summit County is well-positioned to manage the effects for an extended period. The greatest risk lies with the WIC program, but state partners are currently keeping it fully funded. If the shutdown lasts up to 75 days as predicted, the county, with council support and contingency plans, is committed to maintaining essential WIC services for families. Phil emphasized confidence in sustaining operations through the holidays and ensuring benefits remain available, while ongoing evaluations will determine long-term strategies.

Michelle Downard, Board Chair, posed a follow-up question regarding funding, and Dr. Bondurant responded.

Community Health Improvement Plan (CHIP) Priorities and Goals Presentation – Nancy Porter

Attachment: Cover Page

Nancy Porter, Epidemiologist, Nancy shared updates on revisions to Priority 1 in the Community Health Improvement Plan (CHIP), which is

now titled *“Strengthen partnerships to impact community health drivers.”* Goal 1 was also updated based on prior feedback. An internal workgroup of directors and staff reviewed draft objectives and action steps, refining them for clarity and feasibility. The steering committee is now assessing what is realistic to implement from the plan’s extensive goals and actions. The team aims to deliver a final draft to CV Strategies by the end of the month, focusing on making the document more concise and aligned with community and internal feedback. No questions were raised by the board members.

Consideration of Approval by the Board

Approval of August 04, 2025, Board of Health Meeting Minutes – Board of Health

Attachment: Cover Page

Attachment: BOH 08-04-25 MM Draft.pdf

Alissa Van Wie made a motion to approve the August 04, 2025, Board of Health Meeting Minutes as amended in the meeting. Ilyssa Golding seconded, and all voted in favor, (5-0). Absent: Megan Holbrook.

Director and Board Final Comments

Health Department Director’s Comments

Dr. Bondurant shared updates on two key items. First, the vacant Board of Health seat previously held by Chris Cherniak is now posted and open for applications until October 15 at 5 p.m. The position requires residency within Park City proper and will fill the remainder of Chris’s term, which currently ends in December 2026. He reported on his participation in the County Council Retreat, where he discussed the Health Department’s 2026 work plan and highlighted its extensive partnerships with 50 organizations, including 21 county departments and numerous community partners such as Park City School District, Snyderville Basin, Peace House, and others. He emphasized that these collaborations are critical to public health success and praised the team for expanding relationships and innovative efforts like wastewater surveillance. Dr. Bondurant concluded by expressing gratitude for staff professionalism and dedication, noting their effective management of day-to-day operations, measles and COVID reporting, vaccination clinics, and ongoing accreditation efforts. He commended their ability to maintain high standards even during challenges like the federal shutdown.

Board Member Comments

Board member Alyssa Van Wie asked about the source of elevated blood lead levels. Dr. Bondurant confirmed the source has been identified and explained that Melissa Kletzli, the new Environmental Health Scientist with lead inspection certification, played a key role in the investigation. Her expertise enabled the team to quickly pinpoint the exposure source and develop a remediation plan. The Health Department is working with responsible

organizations and the Department of Environmental Quality (DEQ) to resolve the issue.

Alissa Van Wie expressed appreciation for the extensive planning and effort that went into managing uncertainties this year, ensuring community members could continue accessing services. She acknowledged the difficulty of this work and commended the team for their commitment.

Board member Megan McKenna expressed gratitude to the board and health department for their hard work during stressful times and encouraged members to help recruit applicants for the vacant board position, especially those with environmental expertise like Chris Cherniak. She reminded everyone about the upcoming Wednesday County Council meeting, which will include presentations from Emily Quinton, Sustainability Director and Megan Nick, Sustainability Analyst, to the Council and a discussion on childcare and social determinants of health, emphasizing the interconnectedness of these issues.

Board Chairman Comments

Board chair Michelle Downard shared that U.S. Senator John Curtis recently convened a meeting with Wasatch Back jurisdictions to discuss pre-planning for the Olympics, encouraging unified requests for budget, infrastructure, and other needs. She expressed hope that the health department will be included in these planning efforts.

Public Comment on non-Agenda Items

Board chair Michelle Downard opened public comment at 5:45 PM.

No public comment was offered.

Board chair Michelle Downard closed public comment at 5:45 PM.

Meeting Adjournment

Alissa Van Wie made a motion to approve Meeting Adjournment. Deepani Jinadasa seconded, and all voted in favor, (5-0). Absent: Megan Holbrook.

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.