



MINUTES

SUMMIT COUNTY

Board of Health

QUINN'S BUILDING

650 ROUND VALLEY DRIVE, PARK CITY, UTAH, 84060

MONDAY, AUGUST 4, 2025

Meeting also conducted via Zoom.

NOTICE is hereby given that the Summit County Board of Health will hold their
monthly
meeting on the above date. The meeting will be held both in person and
electronically, via
Zoom. The physical location for this meeting is the Summit County
Health Department, Quinn's Building 650 Round Valley Drive, Park City, Utah
(All times listed below are general in nature, and are subject to change by the Board
Chair)
To participate and view the Board meeting live, join Zoom Webinar: 934 1635 7784
<https://summitcountyut.zoom.us/j/93416357784>
To listen by phone only dial: 1 (253) 205 0468

Board Chair Michelle started the meeting at 4:04 PM.

Michelle Downard
Ilyssa Golding
Alissa Van Wie
Chris Cherniak
Megan Holbrook
Megan McKenna
Deepani Jinadasa

Phil Bondurant
Kendra Babitz
Jennifer Morrill
Nancy Porter
Nathan Brooks
Derek Moss
Penci Carreno

Work Session

Annual Attestation Environmental Service Delivery Plan Financial & Activities Report - Nathan Brooks

Attachment: Cover Page

Attachment: Annual Financial Report FY25.pdf

Attachment: MPS Annual Attestation, financial Activities Report.pdf

Nathan Brooks, Environmental Health Director, provided an update on a newly simplified and standardized process for handling contract work between health districts and the Division of Environmental Quality. Although the funding and fieldwork responsibilities remain unchanged from the past decade, the updated process now requires formal approvals from both the health officer and the Board of Health. All 13 health districts in the state are adopting this standardized approach. Nathan Brooks mentioned that the forms are complete and ready for submission, and Jennifer Morrill, Business Manager, helped update some of the financial figures.

Board member Deepani Jinadasa requested further clarification regarding the used oil incidents. Nathan Brooks replied.

Board member Chris Cherniak Chris inquired about two water quality emergencies listed under Section B, Part 3 of the report. He asked for clarification on what those incidents involved, noting that the form references were consistent but lacked specific details.

Board chair Michelle Downard requested clarification on the steps involved, noting that the possible action to sign the attestation is scheduled for discussion during the work session and later for formal action. She asked for guidance on what is expected from the board. Dr. Bondurant replied.

Public Health Accreditation Board (PHAB) Update - Penci Carreno

Attachment: Cover Page

Penci Carreno, Administrative Assistant to Administration, provided an update on the PHAB readiness assessment process, which is due on August 29. Each domain lead is currently working on completing their sections. Once submitted, Dr. Bondurant and Kendra Babitz, Deputy Director, will have two weeks to review the document for completeness. After their review, the assessment will be submitted to EPHAB, which will take approximately four weeks for PHAB to review and return it with feedback. Following that, the team will review the report, make any necessary adjustments to the final documentation, and determine next steps.

Measles Update - Nancy Porter

Attachment: Cover Page

Nancy Porter, Epidemiologist, reported that measles cases in Utah have increased to 11, up from 9 and 10 in recent weeks. The cases are concentrated in Utah County (7) and the Southwest Health District (4). Measles was recently detected in Provo's wastewater through a third-party monitoring program, which was expected due to known cases in the area. The State of Utah has expanded its wastewater testing beyond COVID-19 to include measles. Although the program is still being developed, results are expected to be available in a public dashboard within the next month. Wastewater testing can help detect measles during the infectious period, and Summit County may benefit from this data once baseline measurements are established. Nancy Porter, Dr. Bondurant, and Kendra Babitz, Deputy Director, visited the Jeremy Ranch wastewater plant to learn about sample collection and testing methods. Nationally, there are 1,346 measles cases across 40 states, with Wyoming reporting 12 cases. With schools reopening soon, the team is preparing to meet with school officials to coordinate response plans and clarify roles.

Board member Dr. Golding sought clarification on the status of Summit County's wastewater testing, noting that she believed it had been discontinued due to funding cuts. She mentioned that, to her understanding, testing for both COVID-19 and measles had stopped, and asked whether any local testing is still being conducted or if the county is now relying solely on state-level data. Dr. Bondurant and Nancy Porter replied. Further discussion was had.

2025 Summit County Health Department Budget Update - Dr. Bondurant & Jennifer Morrill

Attachment: Cover Page

Dr. Bondurant reported that budgets were due to the county's Chief Financial Officer today. He thanked division leads for submitting their budgets on time, despite additional county requirements related to peak performance initiatives and gap analysis. The proposed budget for 2026 reflects a 3% reduction, decreasing from \$10.8 million to \$10.5 million. This figure excludes pending adjustments for cost-of-living allowances (COLA) and merit increases, which are currently under review by the county's Compensation Committee. Once those figures are finalized, they will be added to the budget by the Budget Committee, where Jennifer Morrill represents the Health Department. The budget will then proceed through the approval process: first to the County Budget Committee, then the County Manager, followed by the County Council, with final approval expected in December. Afterward, the budget will be presented to the Board of Health for adoption ahead of the 2026 fiscal year. Jennifer Morrill, Business Manager, explained that the county contribution refers to taxpayer funding, which, combined with grants and fees, makes up the approved budget for 2025 and the proposed budget for 2026. She confirmed that the current budget projections are based on recent updates received over the past month.

Board member Deepani Jinadasa asked whether the noticeable decrease in federal grant funding had impacted preparedness efforts. Jennifer Morrill answered.

Community Health Improvement Plan (CHIP) Priorities & Goals Presentation - Nancy Porter

Attachment: Cover Page

Nancy Porter, Epidemiologist, reflected on a successful CHIP work group session held about two months ago, expressing gratitude for everyone's participation. She emphasized that the collaborative nature of the session led to better prioritization than if done individually. Nancy Porter, Dr. Bondurant, and Kendra Babitz have since been organizing the outcomes into three main priorities, each with associated goals, objectives, and upcoming action steps. They plan to collaborate with division heads to refine these objectives and assess feasibility and alignment with partner efforts over the next five years. Erin LaCombe, from CV Strategies, is helping format the results into a polished document. Today, they are presenting a one-page summary for review, seeking support and approval, and inviting feedback to ensure alignment with participants' recollections.

Board member Deepani Jinadasa asked about the inclusion of affordable housing, and Nancy Porter confirmed it would be addressed as part of the broader context of social determinants of health and integrated into community resource mapping. Board member Dr. Ilyssa Golding raised a question about whether the plan's focus was solely on communicating available resources or also on promoting equitable access, prompting further reflection on the plan's intent and impact.

Consideration of Approval by the Board

Possible Action to Sign Annual Attestation Environmental Service Delivery Plan Financial & Activities Report - Board of Health

Attachment: Cover Page

Attachment: MPS Annual Attestation, financial Activities Report.pdf

Chris Cherniak made a motion to approve to sign Annual Attestation Environmental Service Delivery Plan Financial & Activities Report. Ilyssa Golding seconded, and all voted in favor, (7-0).

Consideration and Possible Approval of Community Health Improvement Plan Priorities & Goals - Board of Health

Attachment: Cover Page

Chris Cherniak made a motion to support Community Health Improvement Plan Priorities & Goals as proposed. Deepani Jinadasa seconded, and all voted in favor, (7-

0).

Approval of June 02, 2025, Board of Health Meeting Minutes - Board of Health

Attachment: Cover Page

Attachment: BOH 06-02-25 MM Draft.pdf

Chris Cherniak made a motion to approve Approval of June 02, 2025, Board of Health Meeting Minutes. Deepani Jinadasa seconded, and all voted in favor, (7-0).

Approval of July 07, 2025, Board of Health Meeting Minutes - Board of Health

Attachment: Cover Page

Attachment: BOH 07-07-25 MM Draft.pdf

Deepani Jinadasa made a motion to approve Approval of July 07, 2025, Board of Health Meeting Minutes. Megan Holbrook seconded, and all voted in favor, (5-0). Abstain: Ilyssa Golding, Chris Cherniak.

*Dr. Golding and Chris Cherniak abstained.

Director and Board Final Comments

Health Department Director's Comments

Dr. Bondurant expressed appreciation for the Health Department staff for their resilience and professionalism during recent challenging months. Despite receiving conflicting federal budget information since early in the year, the team continued to deliver high-quality work. He highlighted efforts such as measles preparation and environmental health, noting that staff consistently met performance standards. He gave a special shout-out to Penci Carreno, Administrative Assistant, for her leadership on the Public Health Accreditation project. Dr. Bondurant also recognized Tabitha Allred, Health Educator, who joined the project and used it as part of her master's in public health. She presented her work to Dr. Bondurant and other staff, and he appreciated the dual benefit of contributing professionally while advancing academically.

Board chair Michelle Downard thanked Dr. Bondurant for his consistent communication throughout the uncertain federal funding discussions. She appreciated the updates shared with staff, the Board of Health, and the County Council, even when full answers weren't available. Dr. Bondurant acknowledged the process was difficult but emphasized that transparency helped them reach a better outcome in the end.

Board Member Comments

Board member Dr. Ilyssa Golding asked about the status and visibility of algal bloom data, noting that the website didn't appear updated and

wondering if it linked to another source. She emphasized public concern due to increased awareness and asked about water safety and testing frequency. Nathan Brooks, Environmental Health Director, responded that the State DEQ tests water monthly, and although no algal bloom detections had occurred yet, conditions were favorable for one soon. He confirmed that their website links to the Division of Water Quality's site for current information. Further discussion was had.

Board member Chris Cherniak asked Nathan Brooks about the impact of the warm, dry year on tick populations, and whether western ticks can transmit Lyme disease, a concern raised in a recent conversation. The question reflected growing public interest in tick-related health risks. Nathan Brooks answered.

Board member Megan McKenna expressed her gratitude to the Health Department for their hard work over a busy summer. She was especially impressed by their efforts at recent events and acknowledged the significant work put into the upcoming budget process.

Board Chairman Comments

Board Chair Michelle Downard had no further comments.

Public Comment on non-Agenda Items

Board chair Michelle Downard opened public comment at 5:33 PM.

No public comment was offered.

Board chair Michelle Downard closed public comment 5:33 PM

Meeting Adjournment (5:34 PM)

Chris Cherniak made a motion to approve Meeting Adjournment. Deepani Jinadasa seconded, and all voted in favor, (7-0).

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.