



MINUTES

SUMMIT COUNTY

Board of Health

QUINN'S BUILDING

650 ROUND VALLEY DRIVE, PARK CITY, UTAH, 84060

MONDAY, JULY 7, 2025

Meeting also conducted via Zoom.

NOTICE is hereby given that the Summit County Board of Health will hold their
monthly

meeting on the above date. The meeting will be held both in person and
electronically, via

Zoom. The physical location for this meeting is the Summit County
Health Department, Quinn's Building 650 Round Valley Drive, Park City, Utah
(All times listed below are general in nature, and are subject to change by the Board
Chair)

To participate and view the Board meeting live, join Zoom Webinar: 934 1635 7784

<https://summitcountyut.zoom.us/j/93416357784>

To listen by phone only dial: 1 (253) 205 0468

Board Chair Michelle Downard started the meeting at 4:02 PM.

Michelle Downard
Ilyssa Golding
Alissa Van Wie
Chris Cherniak
Megan Holbrook
Megan McKenna
Deepani Jinadasa

Phil Bondurant
Kendra Babitz
Derek Moss
Nancy Porter
Jennifer Morrill
Derek Siddoway
Penci Carreno
Katherine Wilson
Mathew Wolbach
Tabitha Allred

- * Absent board member: Ilyssa Golding
- * Board member Chris Cherniak joined the meeting at 4:15 PM.

Work Session (4:03 PM)

Community Health Improvement Plan (CHIP) Update & Timeline - Nancy Porter

Attachment: Cover Page

Nancy Porter, Epidemiologist, expressed gratitude for everyone's participation in the Community Health Improvement Plan (CHIP) work group that occurred on June 13 and 14. She mentioned that all notes and workbooks from the group have been compiled into documents, outlining priorities and goals. Nancy Porter, Kendra Babitz, Deputy Director, and Dr. Bondurant are working on drafting a report, aiming to present it at the August 4th Board of Health meeting. The report will be designed with the help of Erin Lacombe's group to ensure it is visually appealing for public viewing. They hope to have the content ready by the meeting date.

Dr. Bondurant emphasized that the Board needs to approve the content of the report on August 4th to align with the budget. The final, public-facing document will be presented in September. The initial report on August 4th will be plain and formatted with bullet points, and later refined by Erin Lacombe's group to make it visually appealing.

Update on Public Comment Concerning Summit County Health Department Clinical Fees - Derek Moss

Attachment: Cover Page

Derek Moss, Nursing Director, shared he has not received any emails, voicemails, or regular mail containing public comments from the general community regarding the proposed clinical fee changes.

Director and Board Final Comments (4:10 PM)

Health Department Director's Comments

Dr. Bondurant thanked the board members for attending a special meeting to discuss proposed fees and emphasized the importance of these services for the community. He mentioned the ongoing budget preparation for the County Council, which will be presented to the Board on August 4th. The budget process involves division directors working within tight budget lines. Dr. Bondurant provided an update on funding, noting that most contracts have been finalized, with some reductions and eliminations. However, the eliminated programs were not significant in terms of cost. An internal Town Hall meeting is scheduled for July 14th to discuss funding details with staff. He expressed confidence in the department's financial position for the remainder of the year and into the next year, despite some contract terminations. He also mentioned the signing of a bill by President Trump affecting fiscal year 27 funding, with funds allocated to Utah and contracts starting to reach local health departments. Bondurant assured that full-time employees would be retained.

without workforce reductions. Lastly, he addressed the measles situation in Utah, with nine reported cases but none in Summit County. The team is monitoring the situation closely and preparing documentation for schools in case of future cases. He concluded by expressing readiness to answer any board questions.

Board Member Comments

Board members had no comments.

Board Chairman Comments

Board chair Michelle Downard had no comments.

Public Comment for Clinical Fees (4:18 PM)

Note: The Board Chair retains the right for public comment regarding the clinical fees

Board chair Michelle Downard opened public comment at 4:18 PM regarding the clinical fees.

No public comment was offered.

Board chair Michelle Downard closed public comment at 4:19 PM regarding the clinical fees.

Consideration of Approval by the Board (4:20 PM)

Consideration and Possible Approval of Summit County Health Department Clinical Fees

Attachment: Cover Page

Megan McKenna made a motion to approve the amended fee schedule as outlined in the agenda. Alissa Van Wie seconded, and all voted in favor, (6-0).

* Board member Chris Cherniak abstained due to technical difficulties.

Public Comment on non-Agenda Items

Board chair Michelle Downard opened public comment at 4:20 PM.

No public comment was offered.

Board chair Michelle Downard closed public comment 4:20 PM

Meeting Adjournment (4:21 PM)

Megan McKenna made a motion to approve Meeting Adjournment. Megan Holbrook seconded, and all voted in favor, (6-0).

* Board member Chris Cherniak abstained due to technical difficulties.

