



MINUTES

SUMMIT COUNTY

Board of Health

QUINN'S BUILDING

650 ROUND VALLEY DRIVE, PARK CITY, UTAH, 84060

MONDAY, MAY 5, 2025

Meeting also conducted via Zoom.

NOTICE is hereby given that the Summit County Board of Health will hold their
monthly
meeting on the above date. The meeting will be held both in person and
electronically, via
Zoom.

The physical location for this meeting is the Summit County
Health Department, Quinn's Building 650 Round Valley Drive, Park City, Utah
(All times listed below are general in nature, and are subject to change by the Board
Chair)

To participate and view the Board meeting live, join Zoom Webinar: 934 1635 7784
<https://summitcountyut.zoom.us/j/93416357784>
To listen by phone only dial: 1 (253) 205 0468

Board chair Michelle Downard started the meeting at 4:02 PM.

Michelle Downard
Ilyssa Golding
Alissa Van Wie
Chris Cherniak
Megan Holbrook
Megan McKenna
Deepani Jinadasa

Phil Bondurant
Kendra Babitz
Jennifer Morrill
Nancy Porter
Derek Moss
Penci Carreno
Bailey Quinn
Chris Crowley

*Board chair Michelle Downard and vice chair Ilyssa Golding attended the meeting via Zoom.

Work Session

New Board of Health Member Introductions – Dr. Phil Bondurant

Attachment: Cover Page

Dr. Bondurant introduced the new board of health member Deepani Jinadasa, who will represent Snyderville Basin, filling the term of Dr. Stephen Trapp. Deepani Jinadasa introduced herself. She works as an epidemiologist at the State Department of Health and Human Services, specifically in the Office of Health Equity. Deepani Jinadasa expressed her excitement about joining the Board of Health to get closer to her community and understand its operations better. Members of the board of health and staff from the health department took turns introducing themselves.

Summit County Health Department 2024 Budget Update – Jennifer Morrill (4:11 PM)

Attachment: Cover Page

Attachment: SCHD Budget Recap 2024.pdf

Jennifer Morrill, Business Manager, provided a snapshot of the 2024 budget, comparing it to previous years. The revenue sources included Federal and State grants, fee for service, and county contributions from property tax. The actual revenue received was 81.6% of the budgeted amount for Federal and State grants, 171% for fee for service, and 85% for property tax. Differences in revenue were due to delayed contracts, varying fiscal years, and a built-in cushion for grants. The fee for service revenue was boosted by a successful COVID-19 drive-through clinic and new insurance contracts. The new fee schedule also contributed to higher revenue in the first year.

Board members asked follow-up questions to which Jennifer Morrill replied.

Public Health Accreditation Update – Penci Carreno (4:28 PM)

Attachment: Cover Page

Penci Carreno, Administrative Assistant, provided an update on the public health accreditation process. Last month, they attended a required readiness assessment training with great attendance from supervisors. They received valuable information on completing the readiness assessment and documentation for the Public Health Accreditation Board (PHAB). Currently, four domains have submitted their readiness assessments, with the goal of having all submissions by August 29th. A progress wheel has been set up in the hallway to visually

track their progress.
Members of the board had no questions.

Community Health Improvement Plan Presentation – Dr. Phil Bondurant (4:31 PM)

Attachment: Cover Page

Attachment: BOH Presentation_CHIP Planning_5.5.25.pptx

Dr. Bondurant presented the Community Health Improvement Plan (CHIP), following the adoption of the community health assessment led by Nancy Porter, Epidemiologist. The CHIP process involves gathering data to determine health improvement priorities and measuring outcomes. They are currently in step 2, recruiting members for the CHIP Committee, including Board of Health members and community stakeholders. The goal is to create a concise, collaborative plan with clear priorities and sub-goals, involving about 20 participants to ensure effective discussions.

Board members asked follow-up questions to which Dr. Bondurant replied. Board members engaged in further discussions regarding their participation in the Community Health Improvement Plan committee.

Federal Funding Update – Dr. Phil Bondurant (4:51 PM)

Attachment: Cover Page

Attachment: funding discussion_2025_BOH.pptx

Dr. Bondurant shared that President Trump's proposed budget was released recently, but there are no concrete numbers yet. Various newsletters have reported different figures and percentages, making it difficult to pinpoint exact cuts. However, one positive aspect is the allocation of \$500 million towards the "Make America Healthy Again" initiative, which focuses on exercise, nutrition, and preventive health measures. Dr. Bondurant shared that he presented last Thursday to health department staff on the current funding situation, emphasizing the importance of transparency and communication during this uncertain time. The department's priorities include supporting staff, meeting minimum performance standards, and understanding the financial impact of potential cuts. They aim to create a "runway" to better manage future funding changes and avoid being caught off guard, as happened with the COVID-19 funding retraction. The department's budget for 2024 is based on concrete numbers, with salaries, benefits, and operating costs totaling \$8.2 million. Grants make up a significant portion of the budget, and potential cuts to these grants could have a substantial impact. The department is committed to maintaining fundamental public health services despite the expected financial challenges. Dr. Bondurant noted that while there is an additional \$200 million allocated for drinking water standards, funding for tobacco and chronic disease programs has been cut. The department could manage cuts up to 30%, but anything beyond that would be catastrophic. A 30% reduction in grant funding,

which constitutes about \$800,000 or 10% of the overall budget, would severely impact salaries, benefits, and operations. The department is prepared to make adjustments but acknowledges the difficulty of sustaining operations with such significant cuts.

Consideration of Approval by the Board (5:24 PM)

Approval of April 07, 2025, Board of Health Meeting Minutes – Board of Health

Attachment: Cover Page

Attachment: BOH 04-07-25 Draft MM.pdf

Chris Cherniak made a motion to approve April 07, 2025, Board of Health Meeting Minutes –. Alissa Van Wie seconded, and all voted in favor, (6-0).

*Board member Deepani Jinadasa abstained.

Possible Approval of Community Health Improvement Plan Committee Members – Dr. Phil Bondurant

Attachment: Cover Page

Chris Cherniak made a motion to approve that depending on timing and schedules that all 7 Summit County Board of Health members are interested in participating in the Community Health Improvement Plan retreat. Megan McKenna seconded, and all voted in favor, (7-0).

Dr. Bondurant and board of health members had further discussion on participation in the Community Health Improvement Plan retreat.

Public Comment on non-Agenda Items

Board chair Michelle Downard opened public comment at 5:28 PM.

No public comments were offered.

Board chair Michelle Downard closed public comment at 5:28 PM.

Director and Board Final Comments (5:29 PM)

Health Department Director's Comments

Dr. Bondurant expressed gratitude to the county administration, Board of Health, and County Council for their support. He acknowledged the good work being done and emphasized the collaborative effort of the Health Department, staff, County Council, and Board of Health in overcoming challenges. He concluded by thanking everyone for their support.

Board Member Comments

Board member Chris Cherniak thanked attendees of the Utah association of Local Boards of Health Symposium and encouraged them to fill out the survey to provide feedback for future events.

Board member Megan McKenna expressed gratitude for Chris Cherniak's efforts and the Summit County Health Department staff's work, emphasizing her support for the community and commitment to prioritizing people across the county. She acknowledged the challenging times and offered her assistance for any questions or concerns.

Board member Deepani Jinadasa emphasized the importance of how people feel over specific details, praising Dr. Bondurant for earning trust and respect during challenging times. She expressed appreciation for their efforts in making people feel valued and respected.

Board Chairman Comments

Board Chair Michelle Downard asked for an update on measles. Nancy Porter, Epidemiologist, and Derek Moss, Nursing Director, provided a brief update on measles and vaccinations.

Board member Chris Cherniak asked follow-up questions to which Nancy Porter and Derek Moss answered.

Meeting Adjournment (5:40 PM)

Chris Cherniak made a motion to approve Meeting Adjournment (5:40 PM). Ilyssa Golding seconded, and all voted in favor, (7-0).