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## MINUTES

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### **SUMMIT COUNTY**

Board of Health

QUINN'S BUILDING

650 ROUND VALLEY DRIVE, PARK CITY, UTAH, 84060

MONDAY, APRIL 1, 2024

Meeting also conducted via Zoom.

3:15 – 3:50 PM Closed Session (Personnel)

Board members met in closed session to discuss personnel.

Board Chair Alissa Van Wie welcomed members of the board at 4:05 PM

Alissa Van Wie  
Tonja B Hanson  
Ilyssa Golding  
Michelle Downard  
Stephen Trapp  
Chris Cherniak

Phil Bondurant  
Kendra Babitz  
Jennifer Morrill  
Nancy Porter  
Isaac Cortes  
Derek Moss  
Nathan Brooks  
Jennifer Bateman  
Chris Crowley  
Penci Carreno

\*Absent Board Members: Byron Ames

New Board of Health member Introductions – Dr. Phil Bondurant

Dr. Bondurant introduced the new board of health members to the current board members.

Board of health members took turns introducing themselves and provided a brief background of themselves.

Consideration of Approval by the Board 4:11 PM.

February 2024 Board of Health Meeting Minutes – Board of Health

Attachment: Cover Page

Attachment: BOH MM 02-05-24 Draft.pdf

**Chris Cherniak made a motion to approve February 2024 Board of Health Meeting Minutes. Tonja B Hanson seconded, and all voted in favor, (4-0).**

\*Abstain: Michelle Downard and Stephen Trapp

New Board of Health Vice Chair Selection and Possible Approval – Alissa Van Wie, Board Chair

Attachment: Cover Page

Board member Tonja Hanson suggested they wait to have the vice chair conversation until all members of the board are present.

Board members decided to table the vice chair selection for the next meeting, when all members will be present.

#### Public Comment on non-Agenda Items

Board Chair Alissa Van Wie opened the meeting for public comment at 4:14 PM  
No Public Comments were offered.

Board Chair Alissa Van Wie Closed the meeting for public comment at 4:15 PM

**Chris Cherniak made a motion to Open Public Comment on non-Agenda Items. Tonja B Hanson seconded, and all voted in favor, (6-0).**

**Chris Cherniak made a motion to Close Public Comment on non-Agenda Items. Ilyssa Golding seconded, and all voted in favor, (6-0).**

#### Work Session Items

Dr. Bondurant led the conversation on the Board of Health Zoom invitation. He shared that Nancy Porter, Epidemiologist, Chris Crowley, Emergency Health Manager, and Penci Carreno, Administrative Assistant, had been working on the Zoom invitations. Nancy Porter explained how to integrate the most recent invite and automate the Zoom link into their calendar. She shared that members of the board should join as a panelist directly from their calendar to avoid attending as a regular attendee by clicking the link in the agenda. Nancy Porter stated that panelists can talk, turn on their cameras, and chat with other panelists, and attendees can only view the meeting.

Board member Chris Cherniak spoke about the UALBOH Symposium. He shared that the annual meeting of the Alliance and Association of Local Boards of Health would be April 17th and 18th at Thanksgiving Point. The symposium provides an opportunity for Board of Health members from various districts across the state to meet and exchange ideas. Board member Chris Cherniak gave a preview of some of the subjects that would be discussed. 4:19 PM

Public Health Accreditation Presentation and Q&A – Dr. Phil Bondurant & Shelia Hiddleson, PHAB Accreditation Specialist

Attachment: Cover Page

Attachment: PHAB\_Summit CHD.pdf

Dr. Bondurant introduced Shelia Hiddleson, a Public Health Accreditation Specialist. Shelia Hiddleson introduced herself and provided a brief background history of her qualifications, experience, and time in local public health. Ms. Hiddleson provided an overview of the Public Health Accreditation Board (PHAB) and presented information on the process of accreditation, the standards and measures, and quality standards of accreditation. She stated that accreditation is a stamp of approval for your community; an endorsement that your health department is performing at the highest level. Accreditation is a measure of performance and a recognition of achievement. Some benefits of public health accreditation include improving agency performance, developing strong partnerships, implementing workforce development, and being a vehicle for transparency, accountability, and trust in public health. She shared that accreditation expires after five years, at which point you begin the re-accreditation process.

Board members asked follow-up questions, to which Shelia Hiddleson and Dr. Bondurant answered.

2023 Summit County Health Department Annual Report – Kendra Babitz and Isaac Cortez 5:36 PM

Attachment: Cover Page

Attachment: 2023 Annual Report.pdf

Dr. Bondurant led the discussion on the 2023 annual report. He shared that they have moved to an electronic version of the report and that it is a tribute to the remarkable achievements of the staff over the past year. Kendra Babitz, Deputy Health Director, shared that they created a one-pager that is user-friendly and interactive. It highlights the achievements of the staff over the past year and emphasizes the positive impact they've had in the community. Isaac Cortez, Communication Coordinator, presented some of the key highlights throughout 2023 on behavioral health, clinical/nursing, epidemiology, communication and public engagement, WIC, health promotion, public health emergency preparedness, environmental health, and sustainability. He stated that it was extremely hard to put together a whole year's worth of work into a simple paragraph, and this does not sum up all of what the health department did, but does provide a great highlight of the things that were accomplished.

Board members provided comments and asked follow-up questions about when and where the 2023 annual report will be posted. Isaac Cortez answered those questions.

## Director and Board Final Comments

### Health Department Director's Comments

Attachment: Cover Page

Dr. Bondurant gave a shout-out to staff for attending the meeting. He stated that this was after hours for them and he appreciated staff taking the time to sit in and listen to the accreditation process. Dr. Bondurant also gave a shout-out to the staff members that got the conference room up and running. He shared that Nancy Porter, Chris Crowley, and Stephanie Cheng, MRC Coordinator, have been working on a crosswalk related to Chris's accreditation process in February and Nancy's work on the community health assessment. The internal crosswalk they developed allows for easy navigation, copying, and alignment of tasks to simplify the processes and avoid duplication of efforts if public health accreditation is pursued.

Chris Crowley, Emergency Health Manager, provided additional information about the crosswalk and the work Nancy Porter, epidemiologist, had already conducted.

### Board Member Comments 5:56 PM

Board member Michelle Downard asked about measles, what the response looks like, and who determines what happens if there were to be a local case. Dr. Bondurant replied.

Board member Stephen Trapp asked if there were any lessons learned from working with COVID for the past couple years that can be applied to measles right now. Dr. Bondurant responded.

Board members asked follow-up questions about measles, which Dr. Bondurant answered.

Board Member Tonja Hanson stated she would like to see some more communication go out to the public about vaccinations.

### Board Chairman Comments 6:06 PM

Board Chair Alissa Van Wie stated she will be sending out an email before the May meeting to see if any board members have any additional agenda items that they want for consideration. She asked those eligible board members to ponder the vice chair position.

Board Chair Van Wie asked if the Board of Health email was working, to which Dr. Bondurant answered.

### Meeting Adjournment

**Chris Cherniak made a motion to approve Meeting Adjournment. Michelle Downard seconded, and all voted in favor, (6-0).**

**Full Board of Health recording is available at [summitcounty.org](http://summitcounty.org)**