



MINUTES

SUMMIT COUNTY

Board of Health

QUINN'S BUILDING

650 ROUND VALLEY DRIVE, PARK CITY, UTAH, 84060

MONDAY, DECEMBER 2, 2024

Meeting also conducted via Zoom.

NOTICE is hereby given that the Summit County Board of Health will hold their
monthly

meeting on the above date. The meeting will be held both in person and
electronically, via

Zoom. The physical location for this meeting is the Summit County
Health Department, Quinn's Building 650 Round Valley Drive, Park City, Utah
(All times listed below are general in nature, and are subject to change by the Board
Chair)

To participate and view the Board meeting live, join Zoom Webinar: 934 1635 7784

<https://summitcountyut.zoom.us/j/93416357784>

To listen by phone only dial: 1 (253) 205 0468

3:00 PM – Early Intervention Holiday Party
(Held prior to the regular Board Meeting with no minutes taken)

Board Chair Alissa Van Wie welcomed members of the board at 4:01 P.M.

Alissa Van Wie
Chris Cherniak
Tonja B Hanson
Ilyssa Golding
Stephen Trapp
Megan Holbrook

Phil Bondurant
Kendra Babitz
Jennifer Morrill
Nancy Porter
Derek Moss
Katherine Wilson
Chris Crowley

Trace Thomsen
Mathew Wolbach
Isaac Cortes
Nathen Brooks
Penci Carreno

*Absent board member: Michelle Downard

Work Session (4:02 P.M.)

New Board of Health Member Introduction – Dr. Phil Bondurant

Attachment: Cover Page

Dr. Bondurant introduced new board of health member Megan Holbrook to members of the board. She provided a brief background of herself. Board members and Health Department staff took turns introducing themselves to Megan Holbrook.

Respiratory Disease Dashboard Update – Nancy Porter (4:06 P.M.)

Attachment: Cover Page

Nancy Porter, Epidemiologist, led the presentation on the respiratory disease update. She provided information from the data dashboard and explained the data trends for influenza, respiratory syncytial virus, (RSV) and Covid-19, both locally and nationally. She stated that flu activity is starting to increase, while RSV and Covid-19 levels remained low. The dashboard is updated every Monday.

Board members asked follow-up questions, which Nancy Porter and Derek Moss, Nursing Director, answered.

Community Health Assessment Preliminary Report Presentation – Nancy Porter (4:17 P.M.)

Attachment: Cover Page

Attachment: CHA preliminary result report_11.25.24.pdf

Nancy Porter, Epidemiologist, presented information on the 2024 Community Health Assessment (CHA). She provided an explanation on the process, methods, and purpose for the CHA. The assessment evaluates the county's health status and needs. This comprehensive process helps identify priority areas and allocate resources effectively. The assessment uses both primary data (collected via surveys) and secondary data (from sources like the census and CDC). The goal is to address health disparities and provide a thorough view of the community's health. The assessment also aligns with public health accreditation standards, which the Health Department plans to pursue in 2025. The survey design involved input from various stakeholders to ensure a participatory approach. Nancy Porter shared that they used a

combination of cluster and convenience sampling to gather responses, targeting underrepresented groups. With about 1,700 responses, they exceeded their goal of 1,000, ensuring statistically stable results. Next steps: Evaluate all data sources to identify community health priorities and use multivariate analysis to focus on population of need. Board of health members provided comments and asked follow-up questions. Nancy Porter and Dr. Bondurant answered those questions. Dr. Bondurant gave Nancy Porter major kudos for driving the process for the CHA.

Health Officer Review Discussion – Board Chair, Alissa Van Wie & Michelle Downard (5:01 P.M.)

Attachment: Cover Page

Board Chair Alissa Van Wie led the conversation on the Health Officer review process. She spoke about the development of a new process for reviewing and evaluating the health officer, which includes establishing a timeline and coordinating with county officials. Board chair Van Wie proposed holding a closed session before the January 6th board meeting to start this process.

Presentation of the Summit County Health Department Attestation Form and Process – Dr. Bondurant (5:03 P.M.)

Attachment: Cover Page

Attachment: Attestation Checklist 2025.pdf

Dr. Bondurant led the conversation on the Summit County Health Department attestation form and process. He explained the annual attestation process required by the Department of Health and Human Services to meet minimum performance standards. The Board of Health reviews and signs the attestation form, which is then notarized and submitted to the state. This process ensures compliance and secures funding. Dr. Bondurant proposed that board members review the document and prepare any questions for the January meeting, aiming to finalize the process by January 6th.

Board members Chris Cherniak and Tonja Hanson asked clarifying questions about the language in the attestation form. Dr. Bondurant responded.

Board member Dr. Golding asked clarifying questions regarding the local health officer (LHO) in cases where the LHO is not a physician. Derek Moss, Nursing Director, answered.

Consideration of Approval by the Board (5:15 P.M.)

Approval of October 07, 2024, Board of Health Meeting Minutes – Board of Health

Attachment: Cover Page

Attachment: BOH 10-07-24 MM Draft.pdf

Chris Cherniak made a motion to approve the October 07, 2024, Board of Health Meeting Minutes. Tonja B Hanson seconded, and all voted in favor, (5-0).

Consideration and Possible Approval of Revisions to the Tobacco Health Code and Communicable Disease Health Code – Board of Health

Public comment regarding the health code revisions will be taken during this time at the direction of the Board Chair.

Attachment: Cover Page

Attachment: (Redline Final) Code of Health - Tobacco and Nicotine Control.pdf

Attachment: Final Communicable Disease Health Code Updates.pdf

Board Chair Alissa Van Wie opened the meeting for public comment specifically for the Tobacco and Communicable Disease Health Code updates at 5:17 P.m.

No public comment was offered.

Board Chair Alissa Van Wie closed the meeting for public comment at 5:22 P.M.

Chris Cherniak made a motion to approve the Revisions to the Tobacco Health Code

. Ilyssa Golding seconded, and all voted in favor, (5-0).

Consideration and Possible Approval of Revisions to the Communicable Disease Health Code – Board of Health

Chris Cherniak made a motion to approve the Revisions to the Communicable Disease Health Code. Stephen Trapp seconded, and all voted in favor, (5-0).

Board member Chris Cherniak asked clarifying questions about the language of quarantine and isolation in the Communicable Disease Health Code. Derek Moss, Nursing Director, answered.

Public Comment on non-Agenda Items (5:23 P.M.)

Board Chair Alissa Van Wie opened the meeting for public comment at 5:23 P.M.

No public comments were made .

Board Chair Alissa Van closed the meeting for public comment at 5:39 P.M.

Director and Board Final Comments (5:24 P.M.)

Health Department Director's Comments

Dr. Bondurant asked Derek Moss, Nursing Director, to share the percentages of Influenza and Covid-19 shots given.

Dr. Bondurant shared with members of the board that Penci Carreno, Administrative assistant, will be the Public Health Accreditation Specialist. He gave a brief budget update and shared that there were a few changes from the initial version. Once the budget is approved by County Council, the Board of Health will have a thirty-minute meeting via Zoom to review the budget and take action to adopt the 2025 budget. Dr. Bondurant shared that the Mental Health contract with the University of Utah was finalized and will be presented to County Council for approval. He shared with the County Council last week that he has been appointed by the Governor to sit on the State Drinking Water Board as the public health representative. His Senate confirmation is on December 18th, and he will serve a 4-year term starting January 1st 2025. Dr. Bondurant thanked members of the board for serving on the board and helping improve, protect, preserve the health in the community here in Summit County.

Board Member Comments

Board member Tonja Hanson gave a big shout out to Dr. Bondurant. She stated that having representatives appointed by the Governor is always a great day for Summit County, especially since we often get overlooked. She shared that on behalf of the Council, and herself she also wanted to thank everyone for volunteering to be part of the Board of Health, stating "You take time out of your lives, your family, and your work to be involved, and that's what makes Summit County such a great place". She thanked the amazing employees of the Health Department as well and stated that this is a fantastic organization, and that she has been very fortunate to be a part of it.

Board member Chris Cherniak shared that the 2025 Utah Association of Local Boards of Health (UALBOH) Symposium will be held in Price, Utah, in April. He stated that he will be out of town for the January, February, and March board of health meetings but will be attending via Zoom.

Board Chairman Comments

Board Chair Alissa Van Wie thanked all the staff for all their help and for amount of information they provide each time is immense. She also thanked the staff for including the board members in the Early Intervention Christmas event.

Meeting Adjournment (5:39 P.M.)

Chris Cherniak made a motion to approve Meeting Adjournment (5:39 P.M.). Tonja B Hanson seconded, and all voted in favor, (6-0).

