

Summit County Board of Health Meeting Minutes

Summit County Health Dept. Conference Room
650 Round Valley Drive
Park City, Utah 84060

Monday, July 8, 2019

Topic	Discussion	Action or Summary
Attendance	<p>Board Members Present: Gary Resnick - Chair, Chris Ure, Ilyssa Golding, Marc Watterson, Kim Carson (called in), Dorothy Adams - <i>Absent</i>, Heidi Jaeger - <i>Absent</i></p> <p>Staff Present: Dr. Richard Bullough – Director, Phil Bondurant, Shelley Worley, Derek Siddoway, Lisa Yoder, Alyssa Mitchell, Nate Brooks, Jennifer Morrill, Jackie Swan, Jill Parker, Katy Staley</p>	
Welcome and approval of minutes	<p>The meeting was called to order at 4:00 p.m. Board Member Ure made a motion to open the meeting. Board Member Watterson seconded the motion. Motion passed 4-0.</p> <ul style="list-style-type: none"> • Board Member Ure made a motion to approve the minutes for the June 3, 2019 Board of Health Meeting as written. Board Member Jaeger seconded the motion. Motion passed 5-0. • Jill Parker, the Executive Director of Local Health Departments was introduced as a resource for local Health Departments and Boards of Health. Director Parker asked the Board of Health to identify a legislative contact soon to help prepare and have a better legislative relationship prior to the next legislative session. There is an upcoming symposium at the Homestead that Board Members received an invitation to. The Lieutenant Governor and Ed Redd have been invited as speakers. Public Health 3.0 and immunizations will be among the items discussed. • Paige Mitchell was introduced as the new front desk employee. Paige will also help support Cindy with the budget. • Gary Resnick will be moving and will no longer be a member of the Board of Health. 	<p>Summary:</p> <ul style="list-style-type: none"> • <i>The minutes for the June 3, 2019 Board of Health meeting were approved as written.</i> • <i>Jill Parker was introduced and extended an invitation for Board Members to an upcoming symposium. The Board was also asked to appoint a legislative contact.</i> • <i>Paige Mitchell was introduced.</i> • <i>Chair Resnick will be moving and will resign his seat on the Board.</i>
General Public Comment	<ul style="list-style-type: none"> • Dean Lilliquist attended, but no Public Comment was made. 	
<p>Director’s Report (Personnel)</p> <p>(Highlights)</p> <p>(Budget)</p>	<ul style="list-style-type: none"> • The new Early Intervention physical therapist is Barbara Johnson and she will start work on July 22nd. Erryn Murphy will start July 15th as a Public Health nurse. Recruitment is underway for a Sustainability Energy Analyst and the Behavioral Health positions. • Phil Bondurant is the new Deputy Health Director. Nate Brooks is the interim Environmental Health Director. • Jenn Morrill wrote a grant application that resulted in \$11,000 for the WIC program to add security window film to the WIC offices and replace six computers. • The Health Department has experienced non-typical growth, which the County Council has been supportive of. Budget forms will be coming next week. Phil Bondurant will be the budget liaison. The budget will tie into the strategic plan and the upcoming Board retreat. • Additional assessment information will be presented in August. Dr. Bullough proposed that the Board retreat be held in October. This would not allow the needs assessment to be presented to the County Council for the 2020 budget cycle, but the Board priorities would be fully ready for the 2021 budget cycle. Budget proposals will be presented to the Budget Committee in October. The Board is welcome to attend. • The Board retreat will be held on the first Monday in November from 12pm to 6 pm. Gary Resnick was asked to introduce the Strategic Plan at the Board retreat. 	<p>Summary:</p> <ul style="list-style-type: none"> • <i>Several Health Department positions have been filled, including Phil Bondurant as Deputy Director.</i> • <i>The WIC program received a grant for security window film and computers.</i> • <i>Phil Bondurant will serve as budget liaison. The budget will be presented to the County Council in October.</i> • <i>The Board retreat will be November 4, 2019, 12pm-6pm.</i>
UALBOH update	<ul style="list-style-type: none"> • Board Member Watterson shared that Board members should attend the opioid dashboard at the UALBOH meeting. 	<p>Summary:</p> <ul style="list-style-type: none"> • <i>Board members were encouraged to attend the UALBOH meeting.</i>

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Tobacco Discussion	<ul style="list-style-type: none"> • Alyssa Mitchell shared the background of the issues with identifying tobacco specialty shops. There is a proposal to adopt clarifications to the Code to have language that included the name of the business if it identifies as a vape or smoke shop then they will be permitted as a tobacco specialty business. In 2018 the local Health Departments were given the authority to permit all retailers within the County, specialty or general. The Code needs to support the increased requirement for the name of the shop and be ratified and approved by the Board of Health. The Code changes and Findings of Fact for approval of the changes were shared with the Board. Shelley stated there should be additional language presented to be included in the Health Code later in the year to help prevent stores from disguising a specialty tobacco shop as a general retailer through higher pricing of non-tobacco items. • Board Member Watterson made a motion to adopt the Findings of Fact for the Ordinance ratifying a modification to the Summit County Code of Health, Chapter 9. Board Member Golding seconded the motion. Motion passed 5-0. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>An Ordinance to ratify the Code of Health, Chapter 9, relating to tobacco specialty shops was passed by the Board.</i>
Community Health Assessment	<ul style="list-style-type: none"> • Phil Bondurant shared county demographics from the Community Health Assessment. The format shared will be more graphics and visuals with less text. The goal is to highlight some of the areas that can be improved. There will be a section to let people know where additional information is readily available. Health Department Staff gave suggestions for building a resilient community to help guide the areas that could be focused on in the future to drive the Strategic Plan. • Dr. Bullough stated that there are different needs for the different parts of the county. Programs can be focused on different sections of the county, but it is difficult to do that with every indicator. Board Member input from the community will be valuable to help drive the focus of the Strategic Plan and Community Health Assessment. • Section 3 shared the 798 Community Health Assessment survey responses. There was a low percentage of the Spanish-speaking population that responded, but the responses were fairly representative of all zip codes in the county. Chair Resnick suggested that the Board try to understand the public health implications of the underserved populations, to determine how much energy to put towards the related public health issues. The hospital has their own data they are willing to share. The Community Health Assessment will have opportunities to add more information and build layers. Focus groups could be included to determine the disproportionate health burdens of underserved populations. • The Health Department has a long way to go in letting the community know what services are provided. The top health concerns and health risks were shared, with tobacco, drugs, alcohol and vaping being a top concern. • There is significant support for a small health, safety and wellness mill levy. • The August meeting will focus on asking for suggestions for changes to the Community Health Assessment. Starting in September, division directors will give short presentations on any sections of the Community Health Assessment the Board would like more information about. Board Member Golding stated it is hard to define the scope of responsibility of the Board of Health and the Health Department. It would be helpful to have an organizational chart for the different departments of the Health Department. Responsibilities change constantly and are so broad, so it is hard to tell the story of the Health Department and public health. It is better to help people understand what public health means. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The responses from the Community Health Assessment survey and County demographics were shared and discussed.</i> • <i>The Strategic Plan will be an interactive document based on the Community Health Assessment. Any changes, or requests for more information will be discussed at the upcoming meetings.</i>
Adjourn	<ul style="list-style-type: none"> • The meeting adjourned at 5:37 p.m. • Board Members Ure and Golding made a motion to adjourn. Motion passed 5-0. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The next regular meeting is scheduled for Monday, August 5.</i>

