

Summit County Board of Health Meeting Minutes

Summit County Health Dept. Conference Room

Park City, Utah

Monday, November 5, 2018

Topic	Discussion	Action or Summary
Attendance	<p>Board Members Present: Marc Watterson-Chair, Chris Ure, Ilyssa Golding, Kim Carson, Dorothy Adams, Gary Resnick, Heidi Jaeger - Absent</p> <p>Staff Present: Dr. Richard Bullough – Director, Phil Bondurant, Aaron Newman, Carolyn Rose</p>	
Welcome and approval of minutes	<p>The meeting was called to order at 4:00 p.m.</p> <p>• Board Member Ure made a motion to approve the minutes for the September 17, 2018 Board of Health Meeting as written. Board Member Carson seconded the motion. Chair Watterson abstained. Motion passed 5-0.</p>	<p>Summary:</p> <ul style="list-style-type: none"> • The minutes for the September 17, 2018 Board of Health meeting were approved as written.
Public Comment	<ul style="list-style-type: none"> • No Public Comment was made. 	
Director’s Report (Budget) (Personnel) (Highlights)	<ul style="list-style-type: none"> • Dr. Bullough shared his Director’s Report. • The budget was presented to County Council last week. Seven separate budgets for the different sections of the Health Department were presented. There was general support from the County Council and Staff did a good job of presenting the needs for the two positions that are being requested. County Council is in the process of gathering information for the budget and believe the Health Department’s goals are in line with the Council’s strategic initiatives. There will be Public Hearings for the budget on December 5, 2018 at the Richins Building and December 12, 2018 in Coalville at the Courthouse. • Carolyn met for orientation with the Nurse Practitioners that will be rotating through. There have been discussions with Peace House concerning partnering. The Nursed Practitioners were high energy and enthusiastic. There was a strategy based on the People’s Health Clinic receiving free birth control from Planned Parenthood, but that has gone away. • Early Intervention recruitment has been approved for a new Speech Pathologist. Recruitment for a new Physical Therapist for an expanded 29 hours a week will be paid for with a grant from the State. • All job descriptions will be modified this year to be more descriptive and be tied to merit increases in future performance. These descriptions go hand in hand with staff assessments. • Early Intervention had a State audit and did very well. • SaRene Brooks was given a scholarship for the certified diabetes educator exam. This fits well with the future of the Health Department for building capacity and being reimbursed by Medicaid. • QPR (Question, Persuade, Refer) training was presented to 156 leaders of the Coalville Stake of the Church of Jesus Christ of Latter-Day Saints on Sunday. There is great potential for this training to have an enormous impact. • Aaron Newman shared information about Live PC Give PC. Mental health partners are giving a 100% match to funds raised for the program. The funds will go towards the general mental health fund. • RFP is going well. This week the Division of Substance Abuse and Mental Health and Brandon Davis will walk the committee through all the different means of service delivery. The goal for this meeting is to find two to three models that will fit the needs of the RFP. There is a lot of work to do in writing the RFP. The Board of Health members are encouraged to attend the meeting. • Dr. Bullough has been told by several influential leaders in the community that the Health Department is doing a great job. He will share this with Staff but wanted the Board of Health to know. 	<p>Summary:</p> <ul style="list-style-type: none"> • The budget was presented to County Council, with general support given from the Council. Public Hearing will be held in December. • Orientation for the rotating Nurse Practitioners was held by Carolyn. • Recruitment for a new Speech Pathologist and new Physical Therapist for Early Intervention is underway. • All Health Department job descriptions will be modified this year. • Early Intervention did well on their State audit. • SaRene Brooks was given a scholarship for the certified diabetes educator exam. • QPR training was presented to leaders of the Coalville LDS Stake. • An update was given about Live PC Give PC. • The RFP is going well and a presentation will be given this week to find models that will work for the RFP. • Community members feel the Health Department is doing a good job.
Community Health Assessment	<ul style="list-style-type: none"> • Phil Bondurant sent an email to the Board of Health members asking what is important to health in our community. The plan for this community health assessment is to use traditional models to gain data and use a community engagement model with some modifications. The community health assessment will be broken up into modules and phases and should be 	<p>Action or Summary:</p> <ul style="list-style-type: none"> • The plan for the community health assessment is to use traditional models to gain data concerning the health

Topic	Discussion	Action or Summary
	<p>complete by Fall 2019.</p> <ul style="list-style-type: none"> Phase one of reflect and strategize should be done shortly after the first of the year. This phase includes learning what the Board of Health wants in the community health assessment and incorporate community needs. Phase two is to identify and engage the stakeholders. Stakeholders include Health Department Staff, the Board of Health, and other community partners. Mr. Bondurant will put the community health assessment into a format that is readable and exciting. Phase three is to define the community. Typically, a health assessment will present data based on what the CDC (Center for Disease Control) defines as community health indicators. These general statistics will be included, but additional community goals will be driven by the Board of Health, community partners and Health Department Staff and the Health Officer. Within each of those categories there will be a public health impact of how each part of the Health Department plays into definitions of community health. Data and statistics will be included along with community input. Each section will conclude with action items and deliverables, including available resources. The goal is to use the data to determine if the data is being used to provide community goals. There may be things the community wants from the Health Department that cannot be delivered. This knowledge could be a valuable asset for planning strategic initiatives. The goal of the community health assessment is to tie the needs of the community into what the Health Department does and has as goals. Board Member Ure stated that the East side and West side of the County will have different priorities. Maybe the two areas need to be assessed separately. Mr. Bondurant stated the goal is to not create segregation but to hopefully identify common threads that both parts of the county agree on. Board Member Adams stated that several entities conduct community health assessments and it is beneficial to look at that available information to prevent redundancy and share the work that has already been done. News stories can dictate what rises to the top of priorities, but those issues are not necessarily what are most important. Mr. Bondurant stated that having the different approach in this community health assessment will find a common theme with emotional involvement from the community. Sometimes the community needs to see the Health Department is reacting to the emotional concerns of the community. There will be goals and expectations with the community health assessment. Board Member Resnick asked if there is a model of the proposed approach. Mr. Bondurant responded that he will send an email of the models that bits and pieces were borrowed from, but this community health assessment is based primarily on the goals of the Summit County Health Department. Board Member Adams stated that the community can be engaged by showing the data relevant to the community. It is hard to get people to be engaged. Dr. Bullough views data as building the foundation of the assessment. There are specific actionable items tied to the data. The goal is to build the social connection and engage the community. 	<p><i>needs of the community and then engage the community to assess their concerns. There will be action items and deliverable goals included with the community assessment.</i></p>
<p>Strategic Planning</p>	<ul style="list-style-type: none"> Board Member Resnick would like to have a strategic plan created for the Board of Health. Information was sent to Board of Health members in preparation for today's discussion on what goals the Board of Health would like to accomplish. Planning options and desired outcomes should be discussed with a timeline attached. The first goal is to look at fundamental roles and responsibilities, making sure everyone is on the same page. Reviewing some of the key documents that are available to help guide the Board of Health concerning public health should be the next step. Developing a road map for plan development possibly using the public health board's accreditation architecture would be the next step. Three major items would be produced including the community health assessment, a health improvement plan, and the strategic plan for achieving the improvements desired. The fourth goal is to look at the 2020 budget and find initiatives to pursue for that year. There are many desired 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> <i>Board Member Resnick set forth an outline to begin the process of developing a roadmap toward goals of a strategic plan.</i> <i>A motion was passed to begin a strategic planning process in January with the utilization of a facilitator.</i>

Topic	Discussion	Action or Summary
	<p>outcomes for a strategic plan, including enhanced effectiveness and efficiency of the Board of Health and the overall Public Health leadership team. There are educational opportunities for the Board members that will be available while working toward the goals for the 2020 budget. There should be a focus on a continuous improvement strategy in the event of applying for accreditation.</p> <ul style="list-style-type: none"> • Two sessions for working on objectives would be logical. The first session would be more information gathering. The second session would be developing road maps and moving forward with developing a plan. Board Member Resnick suggested allocating a couple of hours in January to working on objectives one and two then give everyone a month to mull on what was discussed and gather information and community perspective. The timeline for the strategic plan could be tied to the community health assessment. Board Member Carson stated it would be important to have the data from the community health assessment to be able to complete objective two. The Board could review other data that is available, including the State database. Public input should be received before a strategic plan is crafted. Board Member Resnick stated the objective is to develop a road map to later produce a strategic plan. The strategic plan should be an overall plan for all public health for the county. Dr. Bullough supports the continuing quality improvement process and the idea of a single strategic plan. The Board is in support of beginning the strategic planning process in the beginning of the new year. • Board Member Resnick made a motion for the Board of Health to begin a strategic planning process that would involve Health Department Staff, County Manager Tom Fisher, and County Council members as available. It is understood that this planning will start at the earliest time possible, i.e. January. A facilitator will be utilized. Board Member Ure seconded the motion. Motion passed 6-0. 	
<p>Medical Marijuana</p>	<ul style="list-style-type: none"> • Dr. Bullough shared that there was a compromise proposed bill that is independent of Question 2. The compromise bill includes a state component for distribution, exchange of money and transportation of the product for medical marijuana. The compromise also includes the potential of five private market vendors and includes distribution through local Health Departments. If the compromise proceeds, the Health Officers have chosen to support the initiative. Dr. Bullough believes this compromise is a bigger deal than most people think it is. There is risk associated with the compromise, including risk to Staff due to the public knowing there is a stockpile of drugs at the Health Department. Dr. Bullough has been in contact with the Undersheriff and has initiated contact with a member of the DEA (Drug Enforcement Agency) asking questions about federal funding and risks associated with a Schedule One drug being distributed by the Health Department. The Board will be kept informed as more information becomes available. There will be specific requirements for distribution. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>There is a compromise bill for the distribution of medical marijuana that includes distribution through Health Departments.</i> • <i>The Board will be kept informed as this item progresses.</i>
<p>Air Quality Grant</p>	<ul style="list-style-type: none"> • Phil Bondurant stated the Health Department has received a grant to improve air quality in Summit County through a fireplace exchange program. This is a voluntary program that allows individuals to swap out wood burning fireplaces for gas fireplaces through Habitat for Humanity. There will be qualification parameters that are still being worked through. There are other places in the state that similar programs are being done. This is the first time the EPA (Environmental Protection Agency) has granted money for air quality improvements in an attainment area that has not broken the threshold for poor air quality. This is also the first time money has been granted for air quality improvements with the partnerships of Habitat for Humanity, Utah Physicians for a Healthy Environment and Purple Air. Some of the monitoring that is being promised has the attention of the EPA. Out of 72 applications, ten were funded in the United States. The EPA hopes to use this program as a model for the future. The hope is for thirty exchanges. Eight new purple air 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The Health Department has received a grant to improve air quality in the county through a fireplace exchange program.</i>

Topic	Discussion	Action or Summary
	monitors have been placed throughout the county. Indoor monitors will also be utilized. www.summitcountyhealth.org/burnsmart	
Nursing Update	<ul style="list-style-type: none"> • Carolyn Rose shared more information about the Nurse Practitioner partnership with the University of Utah. One of the Nurse Practitioners has a background in juvenile justice working with human and kid trafficking and should be able to work with the Children’s Justice Center. This Nurse Practitioner asked if the Peace House did any work with human trafficking. Another of the Nurse Practitioners has an interest in gestational diabetes and juvenile diabetes and should be a good asset in working with SaRene. • More people have been getting flu shots this year. The clinics have had more success. Ms. Rose has been on the radio and people have stated they came to the flu clinics because of the radio spot. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Carolyn Rose shared the assets of the new Nurse Practitioners through the University of Utah contract.</i> • <i>More people have been getting the flu shot this year.</i>
UALBOH and Other Board Items	<ul style="list-style-type: none"> • Board Member Carson will not be at the December Board meeting. • There will probably be discussion about medical marijuana at the next Board meeting. • Email Chair Watterson or Dr. Bullough with any other items that Board members would like discussed at future board meetings. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Board members should send an email with any items they would like on future agendas.</i>
Adjourn	<ul style="list-style-type: none"> • The meeting adjourned at 5:35 p.m. • <i>Chair Watterson and Board Member Ure made a motion to adjourn. Motion passed 6-0.</i> 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The next regular meeting will be Monday, December 3, 2018.</i>