



Social Distancing and Sanitization Protocol

It is critically important for Essential Businesses to implement, monitor and enforce strict measures, such as social distancing and cleansing/sanitization, in order to reduce the spread of the COVID-19 virus. Each grocery store is required to prepare a Social Distancing and Sanitization Protocol and post it at public entrances.

Business name: _____

Facility Address: _____

Maximum Occupancy via Fire Marshal: _____ New Occupancy (50% or less) = _____

Businesses MUST implement all applicable measures listed below:

Signage:

Signage at each public entrance of the facility to inform all employees and customers of the following:

- **DO NOT ENTER** the facility if you have a cough or fever.
- Maintain a minimum six-foot distance from one another.
- Sneeze and cough into a cloth or tissue or, if not available, into one's elbow.
- Do not shake hands or engage in any unnecessary physical contact.

Posting Signage: posting a copy of this Social Distancing and Sanitation Protocol at each public entrance to the facility.

Measures To Protect Employee Health (check all that apply to the facility):

Employees who can work from home have been directed to do so.

All employees have been told not to come to work if sick.

If an employee is confirmed to have COVID-19, employers will inform employees of a possible exposure to COVID-19 in the workplace. Personal information about the infected employee or information that could be used to identify the infected employee shall be protected.

Symptom checks are being conducted before employees may enter the workplace.

Manager on duty must conduct these symptom checks for all employees daily, and at the beginning of each shift or rotation, and maintain a written record of all employee observations.

Common COVID-19 Symptoms:

Cough

Fever

Shortness of breath



SUMMIT COUNTY HEALTH DEPARTMENT

Grocery Store Social Distancing and Sanitization Protocol

- All desks or individual workstations are separated by at least six feet and disinfected at the end of each shift or rotation.
- Break rooms, bathrooms, and other common areas, as set forth below, are being disinfected every 4 hours:

Break rooms: _____

Bathrooms: _____

Other (Please list other common areas): _____

- Disinfectant and related supplies are available to all employees at the following location(s):

- Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):

- Handwashing stations with soap and water are available to all employees at the following location(s):

- Copies of this Social Distancing and Sanitization Protocol have been distributed to all employees.

- Corporate social distancing and sanitization protocols. A copy of the corporate protocols will be on file with the Summit County Health Department.

- Optional—Describe other measures:

Measures to Prevent Crowds from Gathering (check all that apply to the facility):

- Limit the number of customers in the store at any one time to _____, which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.

- Post an employee at each public entrance to ensure that the maximum number of customers in the facility set forth above is not exceeded

- Optional—Describe other measures:



Measures to Keep People At Least Six Feet Apart (check all that apply to the facility)

- Signage outside the store reminding people about social distancing and to keep a distance of at least six feet apart, including when in line.
- Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain social distance.
- Separate order areas from delivery areas to prevent customers from gathering.
- All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- Install Plexiglas “sneeze-guard” barriers at each checkout station to protect employees and the public.
- Optional—Describe other measures:

Measures to Prevent Unnecessary Contact (check all that apply to the facility):

- Restrict self-serve items that are food-related.
 - Lids for cups and food-bar type items are provided by staff; not for customers to grab and go.
 - Bulk-item food bins are not available for customer self-service use.
 - Restrict customers from bringing their own bags, mugs, or other reusable items from home.
 - Provide for contactless payment systems or, if not feasible, sanitizing payment systems after each use.Describe: _____
 - Optional: Describe other measures (e.g. hours for vulnerable populations immediately after sanitization; only the customer bags if using reusable bags and disinfecting bagging area after each customer): _____
-
-



SUMMIT COUNTY HEALTH DEPARTMENT

Grocery Store Social Distancing and Sanitization Protocol

Measures to Increase Sanitization (check all that apply to the facility):

- Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets. Provide trash receptacles for these items immediately after use.
 - Employee(s) assigned to disinfect carts and baskets after each use or before each use.
 - For customers, provide tissues, no-touch waste bins, and alcohol-based hand antiseptic rubs (with at least 60% ethyl alcohol as the active ingredient) at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside.
 - Disinfect between each customer at checkout stations, including payment portals, pens, styluses, self-check out touch screens, cashier hands, shopping cart handles.
 - Disinfect workstations, cash registers, and other shared work areas between shifts or before use by another employee.
 - At a minimum, disinfect all high-contact surfaces hourly. This includes conveyor belts, cashier stations, door handles, food service counters.
 - Optional—Describe other measures:
-
-

* Any additional measures not included here should be listed on separate pages, which the business should attach to this document. Full compliance with the items and practices identified in this document are expected by Monday, April 6, 2020. Failure to comply with this Social Distancing and Sanitization Protocol may result in the closing of facility by the Public Health Officer.

Violations of Joint Public Health Order 2020-03 are punishable as a Class B Misdemeanor. Subsequent Violations are punishable as a Class A Misdemeanor. Non-compliance is assessed on a daily basis and is considered a separate offense, per day, under Utah Code 26A-1-123(1)(a) and (b); Summit County Code of Health 1-1-8(A).

You may contact the following person with any questions or comments regarding this Protocol:

Name: _____ Phone number: _____

By signing below, I agree to and understand the expectations and legal obligations for compliance.

Name: _____ Date: _____

Title: _____

Signature: _____